

Community Cemetery Board
Minutes of Meeting
July 30, 2021

The Community Cemetery Board of the City of Milford was held in the Joseph Ronnie Rogers Council Chambers at Milford City Hall, 201 South Walnut Street, Milford, DE on Friday, July 30, 2021.

PRESIDING: Mayor Archie Campbell

IN ATTENDANCE: Members Scott Sipple, Brad Dennehy, Mark Whitfield

STAFF: Deputy City Clerk Katrina White

Absent: Jean Wylie, Danny Skinner, Todd Culotta

Mayor Campbell called to order the Community Cemetery Board meeting at 8:37 a.m.

Unfinished Business

Headstone Repair Project, Phase IV Update

Mr. Sipple explained Phases I, II, & III and made a proposal of moving to Phase IV of the Headstone Repair Project which would cost \$5000. He stated that he charges \$95 per hour including materials. He stated that he hopes to get it done by the end of the year so that he can report in the January meeting that Phase IV has been finished.

City Manager Whitfield made the motion to authorize the continued repairs of headstones. Director Dennehy seconded. Motion carried unanimously.

Seaside Jewish Community Proposal

Mr. Sipple stated that the proposal was turned down due to the Seaside Jewish Community Proposal wanting an exclusive section.

City Manager Whitfield explained the Seaside Jewish Community was welcome in the cemetery but the City could not provide a separate section.

Community Cemetery Website

No information was reported at that time.

New Business

Financial Report

Mr. Sipple reviewed the financial report. (See Financial Report in the packet.)

There was a lengthy discussion on depreciating assets. Mr. Sipple stated he would find out for the Board what items fall under depreciating assets.

Mr. Sipple requested from the Board a 10% raise of the \$5000 that has been paid for several years.

City Manager Whitfield asked Mr. Sipple to submit a written proposal to the Board.

Maintenance Report

Director Dennehy reported that the grass-cutting season is going great. He said the contractor is doing a great job and he will be recommending that they be utilized next year. He stated that he has not received any correspondence in regards to the cemetery wall.

Next Meeting:
October 22, 2021

With no further business, Mayor Campbell called for a motion to adjourn. Mr. Sipple made a motion to adjourn. Director Dennehy seconded the motion. The motion passed unanimously.

The meeting was adjourned at 9:29 a.m.

Katrina L. White, CMC
Deputy City Clerk/Recording Secretary